Questions for SDBOR

Current Environment

1. Do you have a central unit/office or governance structure that provides services to all members?
ANSWER: Currently there is a central office that supports the common state-wide ILS.
2. Describe services provided to members by the central unit (for example, configuration, cataloging).
ANSWER: The central unit provides configuration and systems support. Individual libraries do their own acquisitions, setup, cataloging, etc.
3. Do members today share the same configuration definitions?
ANSWER: Yes
4. The RFI mentions that the SDBOR libraries are in two different time zone. Which institutions are in which time zone?
ANSWER: Central Time Zone: Dakota State University, Northern State University, South Dakota State University, and University of South Dakota. Mountain Time Zone: Black Hills State University and South Dakota School of Mines and Technology.
5. Do you have a shared catalog (a shared Metadata Management System where institutions contribute and make use of a single and shared catalog)? If not, are you intending to start creating and using a shared catalog as part of Alma?
ANSWER: Yes we have a shared catalog.
6. Do you currently have a central unit that manages acquisition operations for members? If yes, describe the central operation, (the central negotiation, central acquisitions, and central activation of e-resources).
ANSWER: No, there is not central acquisition operation.
7. Do you currently have a central receiving department?
ANSWER: No there is no central receiving department for all six universities.
8. Do members of your organization share the same vendor file (manage administration of vendor details centrally)?
ANSWER: No, each institution that uses the Acquisitions Module maintains their own vendor files. However, there is one contract and one file for the ILS vendor.
9. Do members of your organization share same funds file (manage administration of funds details centrally)?
ANSWER: No, funds are allotted to each library.
10. Do members of your organization share the same licenses file?
ANSWER: No, the BOR manages some licenses but individual institutions manage most of their own licenses. There is one contract/license for the ILS vendor.
11. Do members of your organization share a single financial system (ERP)? If there are multiple systems, provide details.
ANSWER: Yes, we share a common financial system (Banner).
12. Do members of your organization share the same users file (manage administration of user details centrally)?
ANSWER: We currently share one patron file but each university's patrons are uniquely identifiable.
13. Do members of your organization use a separate authentication system?

ANSWER: There is a central authentication system for those resources purchased centrally. However, each campus has their own authentication system for locally purchased databases and access.

14. Do members of your organization use a separate student information system?   Provide details.
ANSWER: All BOR schools us a common student system that is managed by a central group (Regents Information Systems).

15. Can patrons loan resources from any member (walk in and loan resources from another member)?
ANSWER: Yes, there is reciprocal borrowing between BOR Libraries.

16. Can patrons access e-resources licensed by any member?
ANSWER: If the e-resource is licensed by SDLN or the BOR system, yes any patron can access it. If the resource, is only licensed by a specific institution, then that institution controls access.

17. Total number of unique e-journal titles for each institution, as well as the sum total across all institutions.
ANSWER: The e-journal counts are only what have been loaded into the central system. Since the record count data in the RFI was dated, we're including the current counts below (These counts are point in time and change constantly.):

	Institution	Bib Cnt	Item Cnt	Patron Cnt	E-Records
a.	BHS	166,765	237,933	8,504	23,538
b.	DSU	158,818	92,695	12,001	104,300
c.	NSU	233,148	244,786	8,436	30,104
d.	SMT	292,113	245,463	5,541	113,653
e.	SDB	737,482	957,700	24,471	99,354
f.	USD	752,201	932,105	29,606	97,549
g.	SDL	32,744	107,759	768	13
h.	WEG	19,701	118,416	6,333	1,509
i.	Total	2,392,972	2,936,857	96,660	470,020

18. What is the total number of individuals who will require login access to the new system (including part-time staff) for each institution? Additionally, if the institution uses student workers, approximately how many are there in a given calendar year?
ANSWER:

	Institution	Staff	Students
a.	BHS	9	24
b.	DSU	6	15
c.	NSU	12	22
d.	SMT	9	18
e.	SDB	30	15
f.	USD	24	28
g.	SDL	6	12
h.	WEG	(included in USD totals)	
i.	Total	96	134

19. Does the total number of bibliographic records for each institution provided in the RFI include e-books? If not, can you provide us with the total number of bibliographic titles including e-books for each institution?
    ANSWER: Yes it does.
20. Total number of digital objects for those institutions using ContentDM (we are interested in providing optional pricing for our system's digital functionality).
    ANSWER: These counts are point in time and change constantly.
    a. BHS   10,209
    b. DSU   12,206
    c. NSU   89
    d. SMT   36,066
    e. SDB   13,932
    f. USD   8,624
    g. DWU   6,326 (We host Dakota Wesleyan University)
    h. Total   87,452

21. Size of the digital collection for those institutions using ContentDM.
    ANSWER: These counts are point in time and change constantly.
    a. BHS   36.68 Gb
    b. DSU   126.79 Gb
    c. NSU   0.44 Gb
    d. SMT   179.98 Gb
    e. SDB   72.61 Gb
    f. USD   71.48 Gb
    g. DWU   29.24 Gb (We host Dakota Wesleyan University)
    h. Total   517.22 Gb
22. On page 8 in the "Migration feasibility" paragraph, it states that "SDBOR SLiC would like to complete the migration of all libraries in an elapsed time of **nine months or less**, to *commence no later than July 2016*. However, on p.37 under "RFI Schedule," it lists Contract negotiations/contract **awarded by April 30, 2016** with Implementation *complete and fully functioning* by **August 1, 2016**. These dates are conflicting. Could you please confirm the estimated Implementation start and completion dates?
    ANSWER: The dates on page 37 were all "subject to change". As stated they would allow us to migrate before the start of the Fall semester. If these dates needed to be altered, we would still want to begin no later than July 2016. Ideally, we would like to schedule the actual migration to occur during academic breaks (either summer or Christmas).
23. What's the current financial system used?
    ANSWER: Ellucian's Banner System.
24. Which eBook Vendors do your currently subscribe to?
    ANSWER: There are a variety of them, both consortial and individual library. For instance (and not an exhaustive list): Ebsco, EBL, Overdrive, Gale, Credo, IGI Global, Safari, ebrary, Knovel, CRC Netbase, Sage, Myilibrary, etc.
25. What is the size of your current digital asset collection? How may assets?
    ANSWER: See answers to questions 20 and 21.

26. Page 38, #9: Describe the client's conflict of interest policy relative to multiple client organizations. Can you please provide guidance as to how private companies responding to the RFI might respond to this question?
ANSWER: State your company's conflict of interest policy, if there is one.
27. May vendors responding to the RFI include their standard agreement with the response?
ANSWER: Yes you may provide a copy of your agreement. However, the SDBOR may decide to use its own agreement.
28. Is October 16th the hard deadline for all questions regarding this RFI? Given that the due date is not until November 30th, additional questions may arise while we are working on the response.
ANSWER: That date was selected so that we'd have time to answer and post the responses for all to see.
29. Pertaining to RFI #422, section G question G.1.0; "When one uses the OpenURL link within a package and it does not resolve to the full text of the resource, describe what your solution does (especially when we can access full-test directly from the package)." Could you please explain in more detail if you mean can we resolve to full text on a platform from a publisher, or are you asking if it would result in an error message, etc.?
ANSWER: What happens when a full-text resource is configured in your platform that results in an error during retrieval? Does your software have the ability to check other configured resources for the same article in full-text that can then be delivered to the end user? Does your software perform any other functions in this scenario other than just forward the user to the vendor's database error page?