

SDLN Executive Committee Minutes

9.12.13

9:00am – 11:00am CT

Attendance: Warren Wilson, Daria Bossman, Ronelle Thompson, Nancy Sabbe, Patty Andersen, Elvita Landau, Ethelle Bean

Also present: Nina Mentzel, Nichole Golinvaux, Sean Crooks

Members Absent: Sam Gingerich

Approval of August 8, 2013 minutes: Patty moved approval. Elvita seconded. Motion carried; minutes will be posted.

Executive Director

General Update - Minitex Strategic planning meeting scheduled for tomorrow will be available via conference call and Warren will be participating. Sturgis City Council met on September 4th and approved the final payments for Sturgis Public FY13 fees. Those dollars will not be included in the FY13 YTD but will appear in FY14 Reserve Account.

Training Update - Nina has been out doing v21 updates. She visited USD, BHSU, NSU. Spent 2 days at the USD Law School training on everything. She also stopped at Presentation College and worked with them. Krystal and Nina worked on updating all of the training documentation on the website. Nina has also worked on updating the wiki; everything is current as of now. The wiki will be presented at SDLA along with v21 updates.

Budget Update

FY13 YTD - Ongoing member fees down almost \$30K, result of Wolsey, Avera, and RCP switching to remote members. All other line items were reviewed and discussed.

FY14 YTD - Ongoing member fees are anticipated to be down \$31K. This is a result of RCP fees being included in the ongoing member fee total but calculated in the Remote Member Fees on the budget. Wolsey, Avera, and Wall all cancelled full membership. Remote memberships are expected to be up due to Full members switching to remote membership.

Reserve Account - Changes were made to reflect the current balance as reported by the Board of Regents.

Unfinished Business

Migration Update - Currently in a holding pattern until the governance issue is complete.

ALEPH v.21 Update - There have been some issues with installing the new Oracle. Sean has been working with Jerry at ExLibris to try and solve the issues. Jerry has suggested that SDLN hire ExLibris services. Sean has visited with ODIN and PALS to get suggestions. Lines of communication have been opened with Grupo Maya to discuss this issue and possibility of their assistance. Warren will discuss this issue with the Board of Regents Library Directors.

FY15 Budget & Fees - \$20K decrease in member fees. UPS Maintenance will be approximately \$12K for 3 years, SDLN is responsible for 40% of that cost, BHSU pays the balance. Increase in personnel is based on actual FY14 salary with anticipated raise by the State Legislature. Majority of the line items remain the same as the FY14 Budget. Motion to present proposed budget and fees to the Advisory Council meeting. Ethelle moved approval. Elvita seconded. Motion carried.

Advisory Council Agenda - Nina will do the SDLN Q&A on Thursday morning. Advisory Council meeting starts at 1:30 and is expected to be finished by 3:15. Noon hour presentation (12-1), by ExLibris, OCLC, and Thomson Reuters—all major conference donors--attendance is important.

Next Meetings: October 10th, November 14th and December 12th. 9am-11am CT

Meeting adjourned at 10:30am CT