

SDLN Executive Committee Minutes

August 18, 2011

9:00am – 11:00am CT

Members present: Ronelle Thompson, Warren Wilson, Patty Anderson, Nancy Sabbe, Sam Gingerich, Ethelle Bean

Member not present: Dan Siebersma

Also Present: Nina Mentzel and Nichole Golinvaux

Approval of minutes: Ethelle moved to approve, Patty second. **Motion carried.** Minutes will be posted.

Executive Director Report

General Update: Glenn Kerins has been hired and will be starting on Monday. We will have him take over Patron Loads, Course Reserves and Serials and Acquisitions. BH is still having problems with the new AC units installed in the server room which has created problem issues with SDLN servers. We are watching the ALEPH production storage and looking at different options with ORACLE to recover some storage. Storage is diminishing at a faster rate than anticipated and we will monitor. We have started shutting down ALEPH regularly and restarting in the early morning in hopes to create a more stable ALEPH environment. This is by recommendation from ExLibris.

Training Update: Training session conducted in Spearfish last month. Nina will be traveling to Watertown and then two site visits, one in Aberdeen (Presentation College) and Wolsey School to work with new staff. She is working on updating the training documentation for SFX4.

Budget Update:

FY11 - Budget has not changed since last month. It should be the same when sent to the Advisory Council.

FY12 - Very early in the fiscal year, nothing significant to note.

Unfinished Business:

ALEPH Indexing Task Force Update: All indexing jobs have been run on the test server. Luis at GrupoMaya and Nina have reviewed the results and Nina is waiting for a reply from Luis. Once they are confident that things run correctly the task force will be notified and everything will run again. Luis is preparing a report for everyone with a review of the process so we have an idea of timing for the production server. It is not anticipated that this will be moved to the production server before school starts but Nina is hoping for mid-September.

RFP Update: Ronelle has put together an outline of a time table that would get us through this process in a year's time. Randy Dykhuis has been recommended by Bill DeJohn as a possible consultant to help discuss this process. He has been invited to join us at SDLA to start discussions on options and brainstorming for the future of SDLN. Meeting will consist of the BOR library directors and the Executive Committee and possibly a couple other library directors. A schedule of times for these meetings with Randy has been proposed. A copy of the previous RFP has been sent; it was 130 pages. Concern was raised that this may be a bit excessive. Ronelle proposed the idea of hiring someone to put the RFP together for us to alleviate some of the burden. Patty and Nancy will work on putting together an outline with the pieces that we have thus far by next meeting.

SDLA Conference & SDLN Tour: The proposed schedule of activities was reviewed and discussed. It was agreed that everything looks good. The Executive Committee and invited stakeholders will tour the SDLN facilities at BHSU on Tuesday with Randy Dykhuis and other SDLN member libraries will have the opportunity to tour SDLN on Wednesday.

FY13 Proposed Budget and Membership Fees: Budget has not changed. Question was raised by RCP if the fees would be raising due to SDLN taking the burden of the courier charge. A recommendation needs to be made at the Advisory Council for remote member fees being increased for FY13. Suggestion is to raise from \$650 to \$675 then to \$700 in FY14. No motion was forthcoming, so there will be no adjustment at this time.

EC Election: Ballots due September 15th. 22 of approximately 50 ballots have been received thus far.

September 15th Executive Committee meeting has been changed to September 14th

Meeting adjourned at 9:25am MT