

## **SDLN Executive Committee Minutes**

August 16, 2012

9:00am – 11:00am CT

**Attendance:** Warren Wilson, Elvita Landau, Ronelle Thompson, Sam Gingerich, Nancy Sabbe, Ethelle Bean, Dan Siebersma, Patty Andersen

**Also in attendance:** Nichole Golinvaux, Jodie Barker, Nina Mentzel

**Approval of July 19, 2012 minutes:** Ethelle moved to approve minutes. Patty second. Motion carried. Minutes will be posted.

### **Executive Director:**

**General Update** - We continue to get a few comments regarding the new website so we are handling those as they come in. We are working on the member library information page and will update as needed.

**Training Update** - Nina traveled to Lead to do some training on cataloging. She did a WebEx training on serials with Huron Public Library. Nina finished working with Andy on the custom reports to make sure they are working and accessible via the client.

**Budget Update** - FY13 YTD - no out-of-ordinary items; it is early in the fiscal year. A finalized FY12 YTD will be available by the Advisory Council meeting.

### **Unfinished Business:**

**RFP Update** - Jodie Barker joined the meeting to discuss the things she has been working on with Randy Dykhuis with over the past month. They were asked to do a cost analysis on a possible new system with OCLC compared to what we have now with ExLibris.

- They have consulted with SDLN staff as well as representatives from OCLC that were present at the demos
- A formal written report should be available for the Executive Committee by August 24th
- Questions were raised regarding firewall issues. Jodie asked that if there were any specific questions to forward to her so she can request the answers for inclusion in the report
- Ronelle raised the question "Are we comfortable with where we are with the RFP process at this point?" - Discussion followed.

**EC Elections** - Ballots have been mailed out and the deadline for those is September 7th. If needed, a reminder email will be sent to directors.

**FY14 Proposed Budget and Fees** – Draft documents were reviewed projecting a 1% increase in full member fees, a \$25,000 increase in remote member fee bottom line, interest income of \$65,000. Changes were discussed relative to the fee spreadsheet, updated version will be sent to the Executive Committee for review.

**Confirm next meeting** - September 20, 2012 9:00am CT

**Additional Meeting** - Tuesday, August 28th 10am CT

Meeting adjourned at 8:50am MT