

SDLN Executive Committee Minutes

5.10.13

10:00-11:00 AM CT

Attendance: Warren Wilson, Ethelle Bean, Nancy Sabbe, Patty Andersen, Sam Gingerich, Ronelle Thompson

Absent: Daria Bossman

Also in attendance: Nichole Golinvaux, Nina Mentzel

Approval of Minutes: Ethelle moved approval. Nancy seconded. Motion approved.

Executive Director

General Update - Staff evaluations have all been completed

Training Update - Nina has contacted several sights to do training sessions over the summer

Budget Update - FY13 budget has been adjusted to reflect the increase in health care costs. If all expenses fall where projected there will be a shortfall of approximately \$46K.

FY14 has been modified to reflect the salary increase that was approved by the legislature; lowered interest revenue expected and new Minitex contract fees adjusted.

Reserve Funds - Currently doing an audit to the accounting system. This is in process and we will report back the findings.

Back Up – Warren explained the two-page document sent to the EC with the agenda. SDLN currently does not have an adequate backup system for our Oracle database. Three options were proposed by the staff, recommending second option at \$17K to have adequate back up in the event of server loss. Discussion about how this situation had occurred; Ethelle moved to proceed with option 2, Patty seconded. Motion carried. This will be paid out of the reserve account. Warren and Sam will work to expedite order through Purchasing with implementation approximately two weeks after unit arrives.

Email from Melody Schopp, Secretary, DOE – regarding need to revise MOU prior to contract negotiations for new system was discussed. Sam suggested a meeting between EC, Schopp, and Jack Warner, BOR.

Meeting adjourned at 11:00am CT