

SDLN Executive Committee Minutes

4.23.13

10:00-11:00 AM CT

Attendance: Warren Wilson, Patty Andersen, Elvita Landau, Nancy Sabbe, Ronelle Thompson, Ethelle Bean, Daria Bossman

Absent: Sam Gingerich

Also in attendance: Nichole Golinvaux, Nina Mentzel

Approval of Minutes: Patty moved approval of March 21, 2013 minutes. Ethelle Seconded. Motion carried. Minutes will be posted.

Executive Director

General Update - BOR portal has been declined by SDLN. There does not seem to be a benefit to being a part of that portal.

Training Update - Nina has been following up on inventory training. She has been working with Yankton and Huron. Visits and refresher training will be scheduled shortly for over the summer.

Budget Update - BHSU Overhead for rent has been added, this figure includes charges for FY12 and FY13. We anticipate an increase in the personnel line for the remainder of FY13 due to healthcare cost increase. Warren will work on those figures and report back to the Executive Committee.

Unfinished Business

RFP Update - Action items - Document forwarded by Kristi Tornquist was discussed. EC will take a look at documents and send questions/comments to Ronelle; she will summarize and forward to Kristi. EC also discussed the documents forwarded by Warren regarding reference calls and staffing. EC will review and forward any questions/comments.

RDA Implementation update - Process is moving forward. The current back-up is a manual process, not as hearty as other alternatives but working. We will be move forward with v21 upgrade. Target date for testing will be prior to start of fall semester.

Revised FY14 Budget - Interest line item reduced to reflect actual FY12 interest income, a decrease of approximately \$35K. The personnel line adjusted to reflect pay increase for CSA staff in FY14. Minitex line decreased to reflect new contract. Member fees will not be revised. Revised budget will be shared at the Advisory Council meeting.

Advisory Council - in-person or DDN; agenda - Ronelle proposed changing the in-person meeting in Chamberlain to a DDN at the same date/time. Executive Committee agreed. Meeting will be conducted via DDN.

Next meetings: May 10th at 10:00am-11:00am CT; May 30th 9:00-11:00am CT