

SDLN Executive Committee Minutes

2.13.14

9:00am – 11:00am CT

Attendance: Ethelle Bean, Patty Andersen, Warren Wilson, Ronelle Thompson, Nancy Sabbe, Elvita Landau, Sam Gingerich, Daria Bossman

Also in attendance: Christy Couch, Sean Crooks

Approval of January 9, 2014 minutes: Motion to approve by Ethelle. Seconded by Nancy. Motion carried; minutes will be posted.

Executive Director:

FY14 YTD Budget –Updated budget report was distributed. Avera, Wall and Wolsey were full members last year and have dropped this year. The UPS maintenance will get reimbursed by Black Hills State. Storage maintenance purchased from EMC Corporation put us over budget. Nina was paid through part of January, so the personnel line will be adjusted next month. BHSU overhead charges are RIS charges to each entity. The Aqua Browser contract will be renewed in April for one year at the cost of \$60,000. The ExLibris contract renews in July and we are currently getting terms for that contract.

Unfinished Business:

ALEPH v.22 Update – Rick Chu, with Florida Virtual Campus, has been contacted for contract support but has not gotten back with the cost. We are currently on Version 20. Version 22, which is a major release, was released in the middle of January. Version 22.1, which is a minor release, will be released next January. Versions 21 and 22 require Oracle upgrades.

Remaining Sun Servers- Email and web page letters (attached with meeting items) were discussed. The committee asked Sean what the response has been. Sean stated that there haven't been many and there were no negative comments.

Anti-Spam Software –Warren reported that SDLN is running behind Black Hills State's anti-spam software, therefore utilizing their software. SDLN has not had to spend any money.

SDLN Going Forward- Warren updated the reserve account spreadsheet. He removed the libraries that left. Daria gave an update from the Department of Education. A call was held with Daria, DOE's lawyer and Secretary and Ronelle. The old MOU was sent to the DOE lawyer for review. She feels the Board of Regents is moving forward. The February 10th letter from the Public Libraries Directors Group (attached with meeting items) was discussed. The letter was from 15 public libraries. They stated that they may be moving from SDLN and requested that the Executive Committee waive the record extraction fees that are associated with removing all of their library records from SDLN databases and transferring those records to the future vendor or vendors of their choice. Nancy motioned to have the extraction fees waived for libraries leaving SDLN. Seconded by Elvita. Sam mentioned that there are costs for extracting the fees and has been done in the past with libraries who have left SDLN. Staff time is involved in the extraction process. It was mentioned that the libraries already pay fees and shouldn't have to pay staff for extraction fees. Daria mentioned that we would have to see what the lawyers say. Sam said that this could be added to the new MOU. Daria said that Sam, herself, the BOR and DOE lawyers are working on the new document and will be reviewing it at the end of the legislative session (first of April). Daria said that the DOE lawyer welcomes any suggestions from the Executive Committee and Advisory Council. The final documents will be from the Board of Regents and the Department of Education. Sam said the MOU is information to SDLN. Ronelle doesn't want the extraction fee to be part of the revised MOU. Motion carried.

Ronelle has created a time line for libraries who leave and a payment schedule (attached with meeting items) for review. There was much discussion between the members on the time line. Ronelle would like to share the time line and other information pertaining to the new MOU at the Advisory Council meeting. Daria thought that giving the DOE lawyer a definite time line would be very beneficial. Ronelle will revise the SDLN Dissolution Time Line & Guidelines for the next meeting to have a vote on the next Executive Committee call.

Report on SLIC conference call- Dan, Christy, Warren and Sam are working on the rough draft of operations. Sam is working on the legal framework for libraries to join. Sam mentioned that after July 1st the regental libraries will be still using ALEPH.

Review of SDLN Staff Positions-Warren said that an interim position is currently posted on the BOR employment website. It must post for 2 weeks. The interim position will work 20 hours or less and will help with some of Nina's duties.

New Business:

Advisory Council Meeting-April 23 and 30 were selected as possible dates. Christy will check to see if the DDN is available one of these dates.

Next Meeting –March 6, 2014 at 9AM CT

Meeting adjourned 10:25am CT