

## SDLN Executive Committee Minutes

1.9.14

9:00am – 11:00am CT

**Attendance:** Ethelle Bean, Patty Andersen, Warren Wilson, Ronelle Thompson, Nancy Sabbe, Elvita Landau, Sam Gingerich, Daria Bossman

**Also in attendance:** Christy Couch, Sean Crooks

**Approval of December 12, 2013 minutes:** Motion to approve by Ethelle. Seconded by Nancy. Motion carried; minutes will be posted.

### **Executive Director:**

**General Update** – In December messages were sent to members to delete records. Twelve libraries responded. Of these, 11 had varying numbers of records deleted. Libraries are being more proactive.

The UPS is tested weekly. Once a month a full switchover to the batteries is done. There are a total of 40 batteries and at this time one will need to be replaced. The batteries are approximately 5 years old and cost \$350 each. Warren is looking at options. The UPS is shared with Black Hills State, so battery costs will be shared as well.

**FY14 YTD Budget** – Updated budget report was distributed. We are halfway through the year and the budget looks good. Personnel will be \$20,000 under budget before salary salvage from Nina's position.

### **Unfinished Business:**

**SDLN Going Forward**- Warren presented proposed reserve account distributions based upon scenarios for one, three and five years of membership. The report was based on the Reserve Account balance as of September 4. Warren was asked if longevity was factored in; he said no because there have been no new members for years. Ronelle suggested that the reserve account distribution should be taken to the Advisory Council for action. Sam said that when SDLN is dissolved, there should be wording in the proposal on what to do with the reserve account.

Sam said that the ball is in the Department of Education's court to assume responsibility to draft the dissolution of SDLN. It is a legal process and the DOE, the State Library and the Board of Regents need to work together. Daria will call Bobbi Rank, DOE lawyer to get a status update; Ronelle will be included in the conversation. A question was asked about the timeline to distribute reserve fund checks once SDLN is dissolved. Sam said that the DOE controls the funds but the responsibility will be shifted to the Board of Regents. He thought a reasonable window would be two to three years.

Ethelle reported on the December SLiC meeting. The System Library Committee agreed to be a Board of Regents Discipline Council. A chair and secretary will be appointed. The Discipline Council will report to the System Vice President of Academic Affairs. Ethelle thought that SLiC was making progress. Sam discussed the spring BOR meetings for getting a new legal entity established.

**ALEPH v.22 Update** – Gary Johnson is contacting someone in Florida with Oracle expertise. Version 22 is coming out in January.

**Review of SDLN Staff Positions**-Warren and Sam have been talking with interim director prospects. The interim director could also do some support duties from Nina's position. They will come back with recommendations to the Executive Committee.

**Remaining Sun Servers-** Sean discussed his top three choices for email solutions.

- Outlook.com- Free, unlimited storage, easy registration and integrates with Outlook-POP/IMAP.
- Gmail.com – Free, 10GB storage limit, easy registration and integrates with Outlook-IMAP.
- Yahoo.com – Free, 1TB storage limit, easy registration and integrates with Outlook with 3<sup>rd</sup> party software installation-POP.

The Executive Committee asked Warren to begin conversations with those librarians who currently have SDLN email accounts and assist them in migrating to one of these options.

**New Business:**

**Anti-Spam Software** –Sean reported that on Christmas Eve, the ProofPoint anti-spam software license expired. It was extended to the end of January. Black Hills State replaced their ProofPoint with a product called Barracuda. Sean is looking into piggy backing off them.

**Next Meeting** – February 13<sup>th</sup> at 9AM CT

Meeting adjourned 10:14am CT