

SDLN Advisory Council Meeting
Tuesday, May 10, 2011
10 a.m. – 3 p.m. CST, Chamberlain

The **Call to Order** was given by Council Chair Ronelle Thompson.

The **Agenda** was approved as distributed.

Present:

Shirley Arment, Alexander Mitchell Public Library
Mary Caspers-Graper, South Dakota State University
Elvita Landau, Brookings Public Library
Robert Russell, Northern State University
Mike Mullin, Watertown Regional Library
Donna Cranmer, Siouxland Libraries
Deb Hagemeyer, Augustana
Judy Krull, University of Sioux Falls
Jennifer Knutson, University of Sioux Falls
Cindy Meinen, Mitchell Public Library
Jackie Hess, Mitchell Public Library
Lea Briggs, Presentation College
Scott Ahola, Black Hills State University
Patty Andersen, School of Mines and Technology
Jackie Hanson, Northern State University
Sandra Brown, Mt. Marty College
Linda Dobrovolny, Yankton Community Library
Wendy Nilson, Vermillion Public Library
Nancy Sabbe, Madison Public Library
Ethelle Bean, Dakota State University
Sam Gingerich, Board of Regents
David Gleim, south Dakota State University
Beverly Lewis, Rawlins Municipal Library
Ronelle Thompson, Augustana
Kevin Kenkel, Dakota Wesleyan University
Jodie Barker, Northern State University
Jonna Underwood, Northern State University
Anne Moore, The University of South Dakota
Cathy Paltz, The University of South Dakota
Nina Mentzel, SDLN
Warren Wilson, SDLN

Ronelle Thompson welcomed the group and thanked everyone for their commitment to SDLN and willingness to travel to Chamberlain to meet in person.

Minutes

Kevin Kenkel moved approval of the September 22, 2010 minutes. Donna Cranmer seconded. Correction requested by Mike Mullin: change Watertown *Public* Library to Watertown *Regional* Library. THE MOTION CARRIED with correction.

Director's Report – Warren Wilson - notes distributed to the group attached here, additions noted below

Overview – question regarding when the new server for MetaLib will be ready, which will include access to PRIMO Central. Warren Wilson/SDLN advised that the upgrade process should begin next week and be ready by July to prepare for fall classes

AquaBrowser

- AquaBrowser searches differently than the ALEPH OPAC, particularly in the advanced search, providing different results.
- The indexing group tried to make changes which would keep the searches as consistent as possible.
- The addition of information to the help screen in AquaBrowser was discussed, as well as, a request for a concise list posted to the wiki of important changes.

ALEPH Indexing Task Force

- Authority records are being loaded into ALEPH, the reindexing of the entire database will include a service for updated existing records with new subject headings.
- CCL searching information on the client help screen will be enhanced by additional information posted for member libraries on the wiki.
- The reindexing project is a large one and Grupo Maya has been contracted with to assist SDLN staff.

Budget

FY2011 update

- Anticipated revenue is all on payment plans at this time
- Remote fees are currently about \$10,000 over budget
- The digitization reimbursement line is for staff time devoted to work on the Regental library's digitization projects
- UPS is higher due to adding more power
- Hardware costs are less due to the switch from SUN to HP
- The personnel line included salary increases which did not happen, also staff leaving creating salary salvage
- Unused travel funds
- Savings on databases is due to the contract with MINITEX
- The fees for authorities are a bill for records in FY10 which was actually billed in FY11
- Net funds to reserves are approximately \$300,000

FY2012 Revised Budget & Fees – background for revision:

- A communication from the SD State Library to all libraries utilizing MINITEX ILL and the courier service announced that SDS would no longer fund the cost of MINITEX ILL and half the cost of the courier service.

- The SDLN Executive Committee decided to modify the FY12 budget to pay the costs of MINITEX ILL and half the cost of the courier service for SDLN member libraries utilizing these services.

Revisions include:

- Paying AquaBrowser out of the reserve account
- Removing the salary increase from the budget
- Adding the cost of MINITEX ILL at approximately \$130,000
- Moving approximately \$2,000 to the reserve account and using interest income to pay operating costs. Member fees will not change for FY12.

Ronelle Thompson/SDA proposed the following motion: To recommend that SDLN enter into a 2 year contract with MINITEX to pay MINITEX ILL fees and half the fee for the courier service. Bev Lewis/RPL moved, Elvita Landau/SBR seconded.

Discussion: options for contract terms and cost were discussed

Motion restated by Ronelle Thompson/SDA: Motion to have SDLN enter into a contract with MINITEX to pay for MINITEX ILL and half the courier costs for SDLN member libraries. Motion carried.

Additional discussion regarding fees:

- SDLN Executive Committee responded to Rapid City Public Library request for remote status by changing their fee from the remote fee of \$650/year to an amount equivalent to the fee paid by Siouxland Libraries.
- This is based on the cost of databases which is approximately \$200,000 of the SDLN budget, and sharing this cost with RCP.

Reserve Fund – approximately \$600,000 balance in fund

Executive Committee Report – Future of SDLN

The SDLN Executive Committee meeting in March was held in Chamberlain as a face to face meeting. The EC invited other member libraries to the gathering, invitations were sent to three Regental libraries not currently on the EC (USD, NSU, BHS) as well as two public libraries (SBR, WAT). The discussion involved issues which face the network including a post-ALEPH future. Questions were developed to bring to the Advisory Council today:

General Discussion

What is working?

- Beneficial to all to use the same ILS, databases
- Students can move from campus to campus, high school to college and find the same products and services
- Use of DDN, WebEx, conference calls – meeting via technology as well as onsite visits for training
- Shared catalog within the state
- Technology and systems support
- Server level expertise
- Financial support for smaller libraries
- Access to databases, products such as SFX and other services which otherwise could not afford on an individual basis
- Cost effectiveness

- Shared expertise between libraries
- Don't have to implement all products and services – can choose options which fit library
- Mix of different library types
- Relative ease of use of ILL

What is not working?

- Communication between SDLN and member libraries - what other libraries may know, issue solved a year ago
- Communication between member libraries – listservs, User Groups are almost completely defunct
- Each new version seems to lose previously created reports
- Problem reporting system: Support site – does not retain information even though required to login
- Not enough hands-on training
- Statistics/Reports
- ILL
- Support for SFX/MetaLib
- PRIMO Central
- ALEPH ILS
- Different priorities increasing for different libraries – what is the emphasis of SDLN?

What do we need?

- Catalog on the open web - patrons less interested in using a proprietary system
- Leading patrons as directly as possible to full text
- Web discovery level, without intermediate menu
- Not having to depend on increased IT support
- Flexibility
- More staff
- Draw on expertise from member libraries to help fix issues
- Better communication system between SDLN staff and member libraries
- Resource sharing – all use the same ILL
- Flexibility to pick and choose which sub-systems to use
- More customizations
- Reliable and easy to use system
- Good statistics and reporting

What are the considerations for a future system?

- Catalog at the web level
- More intuitive searching mechanism
- SDLN to pursue ways to have patrons be able to use the system
- One BIB record which provides flexibility
- Authority control
- Online payment option for patrons
- Less time required for reindexing
- Keep union catalog – show all holdings if all libraries
- Ability to get all formats in full text

- Simpler - ability to customize, fix things at the library level
- Customizable reports
- Data cleaned up
- Single patron sign-on
- Accurate statistics
- Essential items
 - Catalog
 - Circulation of any format
 - ILL
 - Users are able to find items in the collection
 - Reports
 - Purchasing – ability to add modules, or not, as necessary
 - Systems communicate with each other – ILS and campus purchasing
- Future of the ILS – in cloud, on local servers, SaaS
- Interoperability
- Affordable
- SDLN must do due diligence for new system or systems
- Lack of support from Ex Libris

Reasons for choosing ALEPH:

- Individual records for each library
- Consortium system
- Security at Library level

What have we learned from the ExLibris experience?

- Trust no vendor
- Can staff support the system? – SDLN and/or member library staff
- Must be able to talk to other libraries using the system in a consortium
- Other systems had equally bad drawbacks
- Ask more questions
- Need to do data cleanup
- Be careful regarding language of system – need to know what we want and what they have

What do we do today?

- Look into OCLC membership and retrospective conversion for all member libraries
- Database clean-up
- Weeding
- Clean up Serial Holdings
- Continue to improve ALEPH

What systems are members interested in? Thompson indicated that the Executive Committee will put together a short and long-term plan. Be looking for this communication.

- OCLC WMS
- SIRSI Symphony

User Group Reports

Circulation User Group Report – report attached

ILL User Group Report – report attached

Upper Midwest Ex Libris User Group meeting – 17-18 October 2011, Fargo ND

Call for proposals has been sent to all members. We are looking for another person to work on the program committee.

Advanced Reporting Tool (demo)

Executive Committee election – David Gleim and Ethelle Bean are completing terms. An election will be held in late summer.

Next meeting Wednesday, October 5, 2011, Spearfish (SDLA)

Meeting adjourned at 2:00 p.m.

DRAFT